



Model Templates for Annual Titles Assessment Reports

All information should be read in conjunction with the [Offshore Petroleum and Greenhouse Gas Storage Act 2006](#) (the OPGGS Act), associated regulations, relevant guidelines and policies (available on nopta.gov.au).

Purpose

The purpose of this paper is to provide context for the model templates for submission of Annual Title Assessment Report (ATAR) for Exploration Permits, Retention Leases and Production Licences.

Designed with industry consultation

The design and implementation of the model ATAR templates underwent a formal industry consultation from 3 September to 2 October 2015.

NOPTA engaged with a peak industry body, Australian Government as well as providing the opportunity for direct feedback from companies and face-to-face meetings where requested. Feedback was mostly highly positive and supportive of the initiative.

The Office of Best Practice Regulation confirmed that a Regulatory Impact Statement for these model voluntary ATAR templates was not required (OBPR reference ID 19678).

Adoption of the model templates will be voluntary, however NOPTA is seeking to receive certain information in particular formats through the use of tables to enable ease of use and the introduction of spreadsheets templates for resource and production reporting.

The ATAR templates, and resource reporting tables in Excel formats are available on the NOPTA website at <https://www.nopta.gov.au/forms/reporting-templates.html>

Why have ATAR model templates?

ATAR model templates clarify expectations and ensure consistency of reporting for Exploration Permit, Retention Lease and Production Licence ATARs.

The model templates are a guide for industry to ensure key data for a compliant ATAR is submitted. They have been designed to be practical, achievable, and clear on NOPTA's expectations and regulatory requirements.

ATARs are submitted to NOPTA under Part 3 of the *Offshore Petroleum and Greenhouse Gas Storage (Resource Management and Administration) Regulations 2011* (the Regulations).

Prior to the introduction of model ATAR templates, most ATARs submitted to NOPTA varied significantly in terms of their quality, content, and usability.

NOPTA often sought additional information and/or clarification from these titleholders resulting in additional regulatory burden for those titleholders.

What areas is NOPTA focusing on?

The templates provide clarity to reporting under Part 3 of the Regulations. Key areas that NOPTA seeks improvement to includes:

- improved details and greater consistency in the reporting of work program activities undertaken
- greater detail in relation to future work to be undertaken
- increased consistency in the information reported in relation to prospective resources in line with SPE PRMS Guidelines (2018)
- details relating to the basis of resource updates and reasons for resource estimate changes from previous ATAR
- consistent resource reporting – four resource reporting tables are available in an Excel format separate to the templates
- for Retention Leases, how an activity has contributed to reducing uncertainty and informed potential commerciality.

How does NOPTA use ATARs?

ATARs are a primary source of information on the activities undertaken by titleholders and detail progress against title conditions and work programs. NOPTA uses ATARs in assessing the compliance of titleholders with the OPGGS Act the Regulations, and title conditions.

NOPTA also uses ATAR information in preparing advice to the Joint Authorities, the Responsible Commonwealth Minister and the Offshore Resources Branch in the Department of Industry, Science and Resources.



A key outcome sought in the implementation of ATAR templates is consistent information to enable better analysis and interpretation. This will also contribute toward NOPTA's Resource Management responsibilities.

Consistent resources reporting

The ATAR model templates include the reporting of resources in standardised tables consistent with the Society of Petroleum Engineers Petroleum Resource Management System (SPE-PRMS 2018).

This initiative is a part of a broader objective by NOPTA to standardise resource estimates including maturity, units of measure and nomenclature for all title and data resource reporting.

The ATAR model template resource tables will improve the consistency of resource reporting, provide clarity to titleholders on how resources and reserves should be reported and help to reduce potential errors in the compilation and interpretation of these data by NOPTA.

The resource tables include the most relevant resource classifications and characteristics. Hydrocarbons associated with reserves and contingent resources are reported with respect to the defined reference point (see SPE PRMS (2018) for more information).

In some cases, parameters will not be entered in parts of the resource tables due to the uncertainties, conditions, or characteristics (e.g., no actual or planned natural gas liquids sales) or state of knowledge of the resource.

NOPTA has created an excel spreadsheet for the reporting of resource estimates as part of the development of the model ATARS. The spreadsheet is available at <https://www.nopta.gov.au/forms/reporting-templates.html> and should be completed and submitted as part of the ATAR.

ATAR model templates available

- Exploration Permit ATAR template
- Retention Lease ATAR template
- Production Licence ATAR template
- Field and Multipool Resource Reporting Table
- Prospective Resource Reporting Table
- Production Licence Forecast Table
- Production Licence Reporting Table

More information

An ATAR fact sheet is available on the NOPTA website at:

<https://www.nopta.gov.au/documents/factsheets/FactsheetATAR.pdf>

For further information please contact reporting@nopta.gov.au.

More information on SPE PRMS can be found at www.spe.org/industry/reserves.php.

Version History

Version	Date	Comment
2.0	August 2022	Minor updates.
3.0	October 2022	Updating of URLs