



**Offshore Petroleum and Greenhouse Gas Storage (National Offshore Petroleum Titles Administrator)  
Approved Manner 2024 No. 1**

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**Approved manner for making specified applications for the purposes of the *Offshore Petroleum and Greenhouse Gas Storage Act 2006* (the Act)**

I, Graeme Albert Waters, the National Offshore Petroleum Titles Administrator (NOPTA), under subsection 33(3) of the *Acts Interpretation Act 1901* and sections 168, 255, 312, 312A, 426, 473, 488, 498, 525, 539, 548, 566C of the Act,

**REVOKE**

- 1) any previous approvals made under section 168(4) of the Act in relation to the manner of a variation of an application for a production licence by the holder of an exploration permit;
- 2) any previous approvals made under section 255(2) of the Act in relation to the manner of a cash bid or tie-breaking cash bid application for:
  - a) the grant or renewal of a petroleum exploration permit under Part 2.2 of the Act;
  - b) the grant or renewal of a petroleum retention lease under Part 2.3 of the Act;
  - c) the grant, variation or renewal of a petroleum production licence under Part 2.4 of the Act;
  - d) the grant or variation of an infrastructure licence under Part 2.5 of the Act;
  - e) the grant or variation of a pipeline licence under Part 2.6 of the Act;
  - f) the grant of a petroleum special prospecting authority under Part 2.7 of the Act; and
  - g) the grant or variation of a petroleum access authority under Part 2.8 of the Act.
- 3) any previous approvals made under section 312(7) of the Act in relation to the manner of a variation of an application for declaration of identified greenhouse gas storage formation, by a holder of a greenhouse gas assessment permit, greenhouse gas holding lease, greenhouse gas injection licence, petroleum retention lease or petroleum production licence;
- 4) any previous approvals made under section 312A(7) of the Act in relation to the manner of a variation of an application for declaration of identified greenhouse gas storage formation, by a holder of a cross-boundary greenhouse gas assessment permit;
- 5) any previous approvals made under section 426(2) of the Act in relation to the manner of an application for:
  - a) the grant or renewal of a greenhouse gas assessment permit under Part 3.2 of the Act;
  - b) the grant or renewal of a greenhouse gas holding lease under section Part 3.3 of the Act;
  - c) the grant or variation of a greenhouse gas injection licence under Part 3.4 of the Act;
  - d) the grant of a greenhouse gas search authority under section Part 3.5 of the Act;
  - e) the grant of greenhouse gas special authority under section Part 3.6 of the Act;
  - f) a site closing certificate under section Part 3.4, Division 7 of the Act;
- 6) any previous approvals made under section 473(2) of the Act in relation to the manner of an application for a transfer of a title;
- 7) any previous approvals made under section 488(4) of the Act in relation to the manner of an application for an approval of a dealing;
- 8) any previous approvals made under section 525(2) of the Act in relation to the manner of an application for approval of transfer;
- 9) any previous approvals made under section 539(4) of the Act in relation to the manner of an application for the approval of a dealing;
- 10) any previous approvals made under section 566C(2)(a) of the Act in relation to the manner of an application for approval of a change in control of the registered holder of the title;



AND

**APPROVE** the following manner for each of the applications specified below:

- 1) for the purposes of section 168(4) of the Act, in relation to an application for a production licence by the holder of an exploration permit, the manner set out in **Schedule 1**;
- 2) for the purposes of section 255(2) of the Act, in relation to an application for:
  - a) the grant of a petroleum exploration permit under Part 2.2 of the Act, the manner set out in **Schedule 2**;
  - b) the renewal of a petroleum exploration permit under Part 2.2 of the Act, the manner set out in **Schedule 3**;
  - c) the grant of a petroleum retention lease under Part 2.3 of the Act, the manner set out in **Schedule 4**;
  - d) the renewal of a petroleum retention lease under Part 2.3 of the Act, the manner set out in **Schedule 3**;
  - e) the grant, variation or renewal of a petroleum production licence under Part 2.4 of the Act, the manner set out in **Schedule 4**;
  - f) the grant or variation of an infrastructure licence under Part 2.5 of the Act, the manner set out in **Schedule 4**;
  - g) the grant or variation of a pipeline licence under Part 2.6 of the Act, the manner set out in **Schedule 4**;
  - h) the grant of a petroleum special prospecting authority under Part 2.7 of the Act, the manner set out in **Schedule 1**; and
  - i) the grant or variation of a petroleum access authority under Part 2.8 of the Act, the manner set out in **Schedule 1**.
- 3) for the purposes of section 312(8) of the Act, in relation to a variation of an application for declaration of identified greenhouse gas storage formation, by a holder of a greenhouse gas assessment permit, greenhouse gas holding lease, greenhouse gas injection licence, petroleum retention lease or petroleum production licence, the manner set out in **Schedule 5**;
- 4) for the purposes of section 312A(8) of the Act, in relation to an application for declaration of identified greenhouse gas storage formation, by a holder of a cross-boundary greenhouse gas assessment permit, submission to NOPTA of the form set out in Schedule 11 of this document, the manner set out in **Schedule 5**;
- 5) for the purposes of section 426(2) of the Act, in relation to an application for:
  - a) the grant of a greenhouse gas assessment permit under Part 3.2 of the Act, the manner set out in **Schedule 6**;
  - b) the renewal of a greenhouse gas assessment permit under Part 3.2 of the Act, the manner set out in **Schedule 7**;
  - c) the grant of a greenhouse gas greenhouse gas holding lease under Part 3.3 of the Act, the manner set out in **Schedule 7**;
  - d) the renewal of a greenhouse gas greenhouse gas holding lease under Part 3.3 of the Act, the manner set out in **Schedule 7**;
  - e) the grant of a greenhouse gas greenhouse gas injection licence under Part 3.4 of the Act, the manner set out in **Schedule 7**;
  - f) the grant of a greenhouse gas search authority under Part 3.5 of the Act, the manner set out in **Schedule 5**;
  - g) the grant of greenhouse gas special authority under Part 3.6 of the Act, the manner set out in **Schedule 5**;





- 6) for the purposes of section 473(2) of the Act, in relation to an application for a transfer of a petroleum title, the manner set out in **Schedule 4**;
- 7) for the purposes of section 488(4) of the Act, in relation to an application for an approval of a dealing affecting a petroleum title, the manner set out in **Schedule 4**;
- 8) for the purposes of section 525(2) of the Act, in relation to an application for approval of transfer of a greenhouse gas title, the manner set out in **Schedule 7**;
- 9) for the purposes of section 539(4) of the Act, in relation to an application for the approval of a dealing affecting greenhouse gas titles, the manner set out in **Schedule 7**;
- 10) for the purposes of section 566C(2)(a) of the Act, in relation to an application for approval of a change in control of the registered holder of the title, the manner specified in **Schedule 4**.

This Approval has effect from **8 October 2024**

A handwritten signature in black ink, appearing to read 'Graeme Waters'.

Graeme Albert Waters  
National Offshore Petroleum Titles Administrator

07/10/2024

## Schedule 1

### Manner of lodging applications

Section 168(4), Part 2.7 and Part 2.8 of the Act

The lodgement of an application is to be made, in writing or using the form found at <https://www.nopta.gov.au/forms/forms.html>, in the following ways:

- 1) by email to: [titles@nopta.gov.au](mailto:titles@nopta.gov.au)
- 2) By accessing an account in the NEATS Secure Portal (**the Portal**) on the website of <https://secure.neats.nopta.gov.au/SignIn>, and:  
  
downloading and completing the application from the NOPTA website and uploading the signed form and accompanying documents into the Portal.
- 3) by post to:  
**Perth office:**  
GPO Box 7871  
PERTH WA 6850
- 4) by post to:  
**Melbourne office:**  
GPO Box 4634  
MELBOURNE VIC 3001
- 5) by leaving the document at an office occupied by the Titles Administrator

## **Schedule 2**

### **Manner of lodging applications for grant of a for a work–bid petroleum exploration permit under Part 2.2 of the Act**

The lodgement of an application is to be made using the approved form, found on the <https://www.nopta.gov.au/forms/forms.html>, in the manner detailed in the:

- 1) The relevant Notice of Invitation for Work Program Petroleum Exploration Permit Application, published in the Australian Government Gazette

## Schedule 3

### Manner of lodging applications

Part 2.2 (renewal of exploration permit), Part 2.3 (renewal of retention lease) of the Act

The lodgement of an application is to be made on the approved form found at <https://www.nopta.gov.au/forms/forms.html>, in any of the following ways:

- 1) By accessing an account in the NEATS Secure Portal (**the Portal**) on the website of <https://secure.neats.nopta.gov.au/SignIn>, and:
  - i. Completing and submitting the electronic form in the Portal for the purpose of making the application; or
  - ii. Completing the electronic form in the Portal, downloading for execution and uploading the signed form into the Portal
- 2) By accessing an account in the NEATS Secure Portal (**the Portal**) on the website of <https://secure.neats.nopta.gov.au/SignIn>, and:  
  
downloading and completing the application from the NOPTA website and uploading the signed form and accompanying documents into the Portal.
- 3) by email to: [titles@nopta.gov.au](mailto:titles@nopta.gov.au)
- 4) by post to:  
**Perth office:**  
GPO Box 7871  
PERTH WA 6850
- 5) by post to:  
**Melbourne office:**  
GPO Box 4634  
MELBOURNE VIC 3001
- 6) by leaving the document at an office occupied by the Titles Administrator

## Schedule 4

### Manner of lodging applications

Part 2.3 (grant of retention lease), Part 2.4, Part 2.5, Part 2.6, section 473(2) (application for approval of a transfer of a petroleum title), section 488(4) (application for approval of a dealing in a petroleum title), section 566C(2)(a) (application for approval of a change in control) of the Act

The lodgement of an application is to be made on the approved form found at <https://www.nopta.gov.au/forms/forms.html>, in the following ways:

- 1) by email to: [titles@nopta.gov.au](mailto:titles@nopta.gov.au)
- 2) By accessing an account in the NEATS Secure Portal (**the Portal**) on the website of <https://secure.neats.nopta.gov.au/SignIn>, and:  
  
downloading and completing the application from the NOPTA website and uploading the signed form and accompanying documents into the Portal
- 3) by post to:  
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- 5) by leaving the document at an office occupied by the Titles Administrator

## Schedule 5

### Manner of lodging applications

Section 312(8), section 312A(8), Part 3.5, Part 3.6 of the Act

The lodgement of an application is to be made, in writing or using the form found at <https://www.nopta.gov.au/forms/forms.html>, in the following ways:

- 1) by email to: [titles@nopta.gov.au](mailto:titles@nopta.gov.au)
- 2) by email to: [ghg@nopta.gov.au](mailto:ghg@nopta.gov.au)
- 3) By accessing an account in the NEATS Secure Portal (**the Portal**) on the website of <https://secure.neats.nopta.gov.au/SignIn>, and:

downloading and completing the application from the NOPTA website and uploading the signed form and accompanying documents into the Portal.

- 4) by post to:  
**Perth office:**  
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- 5) by post to:  
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MELBOURNE VIC 3001
- 6) by leaving the document at an office occupied by the Titles Administrator



## **Schedule 6**

### **Manner of lodging applications for grant of a for a work-bid greenhouse gas assessment permit under Part 3.2 of the Act**

The lodgement of an application is to be made, using the approved form found at <https://www.nopta.gov.au/forms/forms.html>, in the manner detailed in the:

- 1) The relevant Notice of Invitation for Work-Bid Greenhouse Gas Assessment Permit Application, published in the Australian Government Gazette

## Schedule 7

### Manner of lodging applications

Part 3.2 (renewal of greenhouse gas assessment permit), Part 3.3 (grant and renewal of greenhouse gas holding lease); Part 3.4 (grant of greenhouse gas injection licence), section 525(2) (application for approval of a transfer of a greenhouse gas title), section 539(4) (application for approval of a dealing in a greenhouse gas title) of the Act

The lodgement of an application is to be made on the approved form found at <https://www.nopta.gov.au/forms/forms.html>, in the following ways:

- 1) by email to: [titles@nopta.gov.au](mailto:titles@nopta.gov.au)
- 2) by email to: [ghg@nopta.gov.au](mailto:ghg@nopta.gov.au)
- 3) By accessing an account in the NEATS Secure Portal (**the Portal**) on the website of <https://secure.neats.nopta.gov.au/SignIn>, and:  
  
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